

## HEALTH & SAFETY POLICY

The Directors and Senior Management of YY Security Installations Ltd. (YYSI) recognise that Health and Safety is a fundamental part of effective and efficient management. The Company acknowledges its responsibilities as an Employer for providing, so far as is reasonably practical, a safe and healthy workplace and working environment for our employees and others, who may be affected by our operations.

### **Objectives**

At all levels of management, YYSI will take the necessary measures to meet its responsibilities by paying particular attention to the provision and maintenance of:

- Plant, equipment and systems of work that are safe and without risk to health.
- Safe assessments for the use, handling storage and transport of articles and substances.
- Sufficient information, instruction training and supervision to enable employees to avoid hazards at work and contribute positively to their own, and others safety and health.
- A safe place of work and safe means of access and egress.
- A safe and healthy working environment.
- Adequate welfare facilities.
- Providing sufficient and competent resources to manage health and safety

Health and Safety objectives will be established to implement this policy and ensure the company's commitment to improving safety performance. These objectives will be regularly reviewed to ensure their implementation, and new objectives set as necessary.

### **Information, Advice and Standards**

Without detracting from their primary responsibility as Directors and Managers for ensuring safe conditions and systems of work, YYSI will maintain the provision of competent technical advice on occupational health, safety and medical matters.

Existing published codes of safety practice will, where appropriate be generally adopted. This includes guidance notes published from time to time by the H.S.E.

At all times YYSI will comply with relevant legislation and any agreed client requirements.

### **Organisation and Arrangements**

The Directors are responsible for the implementation of safety policy and safety management arrangements.

The responsibility in matters concerning health, safety and welfare, is as detailed in the management structure.

The Directors shall review at least annually the statement of safety policy, and the organisational structure and arrangements.

### **Consultation**

The Company encourages a participative approach to health and safety, and an employee representative will be appointed to represent employees on safety committees, which will meet at least every three months. The management is committed to follow up suggestions or at least respond with reasons where ideas are not adopted.

### **Vehicle safety**

YYSI recognise that there are specific hazards involved in driving, particularly with light goods vehicles. A specific Driving Standards Policy has been developed along with a fleet transport procedure. Copies of these documents are issued to drivers and they are briefed on the contents. The Policy and Procedure will be reviewed at regular intervals.

Signed:



**S. OWENS** Director

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